

ISLAMABAD MODEL COLLEGE FOR BOYS, I-8/3, ISLAMABAD



WELCOME...



Welcome to IMCB, I-8/3, where quality education has been our commitment since 1996. Our goal is clear: to develop responsible, energetic, and honest young individuals who will contribute to our country's progress. Our facilities are tailored to provide a comprehensive educational experience, complete with sports courts, playgrounds, auditorium, and modern laboratories for biology, physics, chemistry, and computer science.

At IMCB, I-8/3, we encourage students to pursue their dreams beyond the classroom. Our principal & faculty members work together to ensure a modern education that prepares students for future challenges. IMCB, I-8/3 stands for laying the foundation of success and diligence for every goal our students aspire to achieve. Welcome to IMCB, I-8/3, where the journey to success begins.

VISION

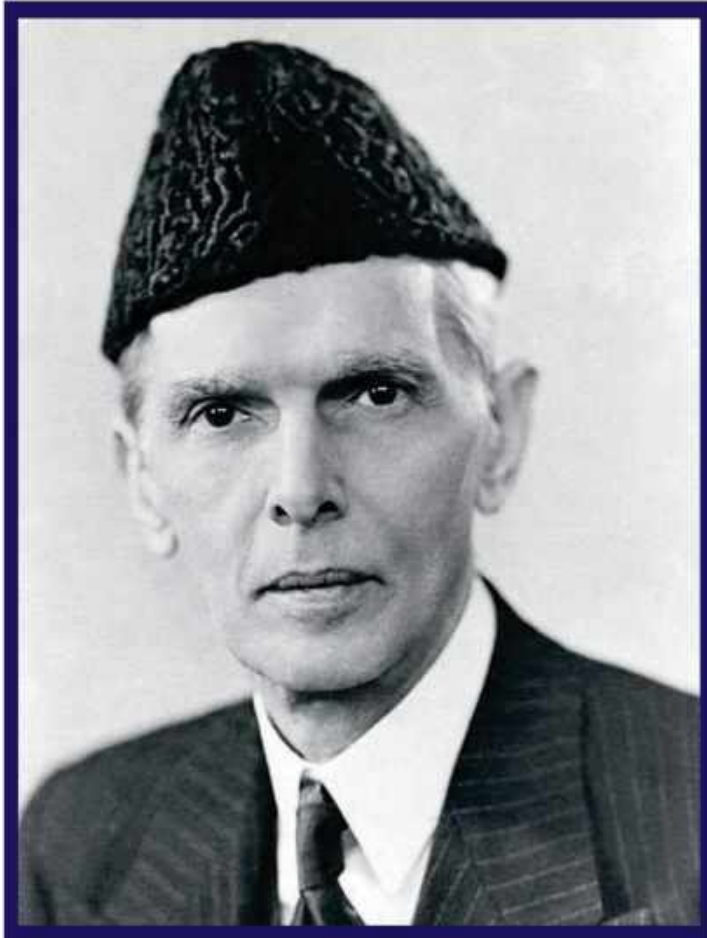
Our vision is simple yet powerful: to empower students with knowledge, skills, and values they need to succeed in today's challenging world. Through innovative teaching, personalized support, and a focus on holistic development, we try to develop confident, compassionate, and adaptable individuals who will make a positive impact on their communities and beyond.

OUR AIMS

Our aim is to prepare individuals of discipline, intelligence, compassion, courage, and faith, ready to face challenges and embrace opportunities in the world.



QUAID'S MESSAGE



“Building a strong, educated youth is paramount for our nation's prosperity. They are the architects of our future progress.”

Quaid-e-Azam Muhammad Ali Jinnah

Date: March 23, 1940

Venue: Lahore, Pakistan

CONTENTS

Welcome	3
Vision & Aim	4
Quaid's Message	5
Principal's Message	7
Introduction	8
Administrative & Academic Structure	10
Organizational Setup	10
Faculty Members (Senior Section)	10
Faculty Members (Junior Section)	12
Existing Facilities	13
General Policy Guidelines (Admission)	14
Change of Shift Policy	17
Migration Cases	17
College Leave	18
Briefing Session for Student & Parents	18
Clubs & Societies	18
Curriculum	20
Fee Structure	26
Fines	27
Academic Session	28



Examinations/Open Day	29
Medical Information	29
College Leave Rules	30
College Uniform	30
Houses in College	32
Sports	32
Hair Cut	33
Identity Card	33
Discipline Committee & Prefectural Board	34
Bus Facility	34
College Library	34
Fee Donor Parent's Association	35
Infirmary	35
College Canteen	35
Old Boys Association	35
General Rules	36
Availing Bus Facility	37
Struck Off Rules	37
Code of Conduct of Students	38
Contacts	39



PRINCIPAL'S MESSAGE

Greetings from IMCB, I-8/3, Islamabad - where excellence meets opportunity! As the Principal, I'm thrilled to welcome you to our vibrant educational community.

At IMCB, we're not just about textbooks and exams; we're about nurturing well-rounded individuals who are ready to conquer the world. Our approach is simple yet powerful: we focus on the whole person, igniting the mind, nurturing the heart, and fueling the spirit.

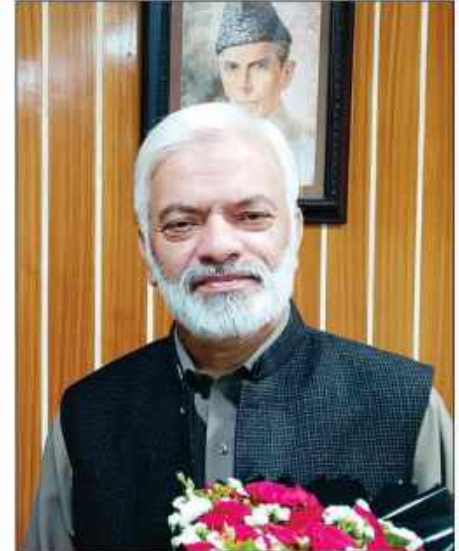
Our promise to you is clear: your child's success is our top priority. From top-notch academics to a rich tapestry of extracurricular activities, we provide the perfect platform for your child to shine.

But we're not stopping there. We're constantly innovating and improving to ensure that every student thrives. Our mission is to bridge any gaps in learning and build unwavering trust and confidence in our institution.

Join us on this exciting journey of growth and discovery. Together, let's unlock the endless possibilities that await!

With warm regards,

Prof. Shahid Mehmood Abbasi
Principal



INTRODUCTION

Established in 1996 under the visionary policy of the Government of Pakistan, IMCB, I-8/3 has been a shining beacon of quality education in the heart of Islamabad. What began as an English Medium institution has flourished into a renowned institution, offering education from Prep to Intermediate levels, under the esteemed supervision of the Federal Directorate of Education, G-9/4, Islamabad.

Affiliated with the Federal Board of Intermediate and Secondary Education, Islamabad, our college has consistently excelled in both academic and co-curricular arenas. From academic achievements to victories in socio-cultural activities, IMCB, I-8/3 has carved a distinguished legacy of excellence and prestige.

With two shifts - Morning and Evening - and a thriving enrollment in each, we strive to provide convenient and accessible education to all. Our commitment to student welfare extends to providing transportation facilities for both shifts, ensuring that every student can access the opportunities we offer.

At IMCB, I-8/3, our faculty, comprised of talented and dedicated professionals, is the driving force behind our success. Their passion for teaching and unwavering dedication to student development inspire our students to reach for the stars. As a result, our alumni shine brightly in various fields of professional life, a testament to the transformative power of education.

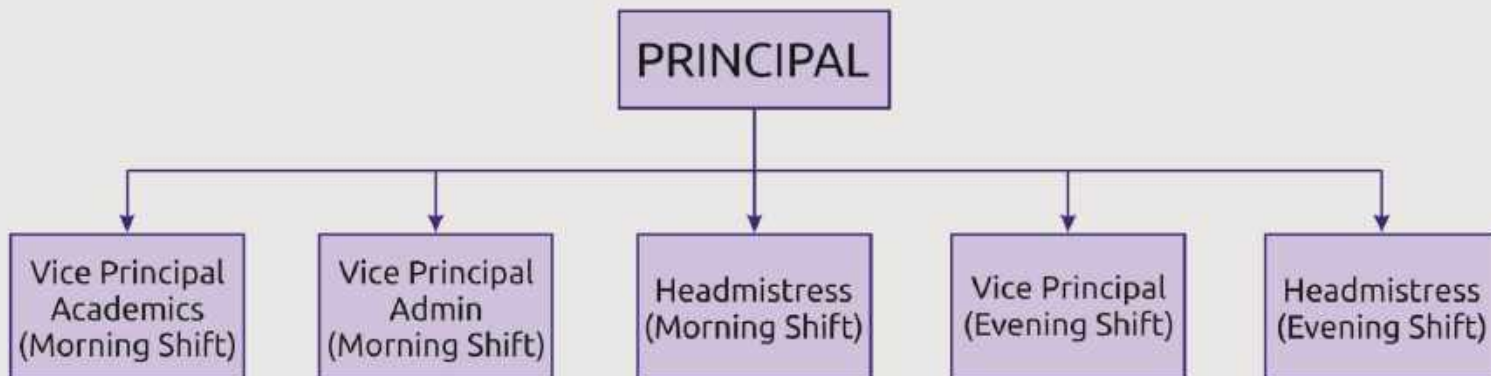
Join us at IMCB, I-8/3, and become part of a vibrant community dedicated to academic excellence, personal growth, and lifelong success. Together, let's write the next chapter of our illustrious history!

ADMINISTRATIVE AND ACADEMIC STRUCTURE

- Junior Section: Class I to V (Morning / Evening Shifts)
- Senior Section: Class VI to XII (Morning / Evening Shifts)

To meet the needs of our growing and diverse student body, the senior section functional under the joint supervision of the Vice Principal (Academics) and the Vice Principal (Admin). Overseeing both administrative and academic functions of the Junior Section, the Headmistress plays a pivotal role in ensuring seamless coordination. Supported by dedicated in-charges, the Principal leads the college with a commitment to implementing policies in their true spirit, fostering an environment conducive to holistic growth and learning.

ORGANIZATIONAL STRUCTURE



FACULTY MEMBERS (SENIOR SECTION)

Mathematics
Mr. Amjad Mehmood Assistant Professor
Mr. Asadullah Assistant Professor
Mr. Khurram Sattar Lecturer
Mr. Ayyaz Nawaz Lecturer
Ms. Azra Sagheer Senior Teacher

Islamiat
Mr. Humayun Abdullah Associate Professor
Dr. Ibrahim Khalil Associate Professor
Mr. Muhammad Mehboob Lecturer
Mr. Shahnawaz Lecturer
Ms. Kishwar Parveen Junior Teacher (TEF)

Pakistan Studies
Dr. Khurram Mahmood Associate Professor
Mr. Faisal Shahzad Assistant Professor
Ms. Zahida Parveen Junior Teacher
Ms. Shumaila Iftikhar Junior Teacher (TEF)
Ms. Qandeel Zehra Junior Teacher (TEF)

FACULTY MEMBERS (SENIOR SECTION)

Physics

Mr. Ayaz Ahmed
Lecturer

Mr. Tariq Mehmood
Lecturer

Mr. Muhammad Ikram
Lecturer

Mr. Fahad Mairaj
Lecturer (TEF)

Urdu

Mr. Anwar ul Haq
Assistant Professor

Mr. Nasir Mehmood
Lecturer

Ms. Andleeb Zehra
Lecturer (TEF)

Ms. Saima Shafique
Lecturer (TEF)

Mr. Irfan Mehmood
Lecturer (TEF)

Chemistry

Mr. Sikandar Hayat
Assistant Professor

Mr. Ameer Muhammad
Assistant Professor

Mr. Ghulam Murtaza
Lecturer

Biology/Gen. Sc.

Mr. Nasrullah Rabbani
Associate Professor

Ms. Ruqia Jabeen
Senior Teacher

Ms. Saleha Zaman
Junior Teacher (TEF)

Health & Physical Education

Mr. Ismatullah
ADPE

English

Dr. Muhammad Sajjad
Associate Professor

Mr. Waheed Rizwan
Assistant Professor

Mr. Aftab Hussain
Lecturer

Mr. Pir Muhammad
Lecturer

Ms. Asma Imran
Senior Teacher

Ms. Nighat Yasmeen
Lecturer (TEF)

Ms. Ghazala Huma
Lecturer (TEF)

Computer Science

Mr. Muhammad Usman
Lecturer

Bio-Chemistry

Mr. Fazal ur Rehman
Lecturer (TEF)

FACULTY MEMBERS (JUNIOR SECTION)

Ms. Khalida Asif Assistant Headmistress	Ms. Nazish Azhar Senior Teacher	Ms. Kiran Naz Junior Teacher (TEF)
Ms. Zanib Aman Senior Teacher	Ms. Fouzia Asif Junior Teacher	Ms. Saira Ghafoor Junior Teacher (TEF)
Ms. Kaukab Shafiq Senior Teacher	Ms. Shahida Parveen Junior Teacher	Ms. Shazia Kousar Junior Teacher
Ms. Rabia Najaf Senior Teacher	Ms. Abida Shaheen Junior Teacher	Ms. Shagufta Habib Junior Teacher
Ms. Mamoona Firdous Senior Teacher	Ms. Noor-Un-Nisa Junior Teacher	Ms. Nasreen Akhtar Junior Teacher (TEF)
Ms. Shabana Arshad Senior Teacher	Ms. Maryyam Bibi Junior Teacher	Ms. Sumaira Sikandar Junior Teacher (TEF)
Dr. Huma Haroon Senior Teacher	Ms. Khadija Khanum Junior Teacher	Ms. Irum Serwar Junior Teacher (TEF)
Ms. Shamila Gulzar Senior Teacher	Ms. Sidra Ghulam Hussain Junior Teacher	Ms. Waqar-Un-Nisa Junior Teacher (TEF)
Ms. Fouzia Bibi Senior Teacher	Ms. Zaitoon Fatima Junior Teacher (TEF)	Ms. Saima Bibi Junior Teacher (TEF)
Ms. Nazish Naz Senior Teacher	*****	*****

EXISTING FACILITIES



- Open gym
- SMS alert system
- College result management system/online result
- Library with digital access
- High-performance computing lab
- Well-equipped sciences laboratories
- Classroom libraries
- Several digitalized classrooms
- Fully equipped infirmary
- College cafeteria
- Water filtration system
- Seasoned educators
- Adequate facilities for sports activities
- Transport facility
- CCTV cameras for security

GENERAL POLICY GUIDELINES

i) Admission in Class Prep & I

- The age for admission to Class Prep is 4-5 years, and for Class I, it is 5-6 years as of March 31 of the admission year, with a general relaxation of 03 months in the upper age limit.
- Admission Notice is advertised in the leading newspapers of Islamabad and Rawalpindi by the Federal Directorate of Education, G-9/4, Islamabad in the month of March each year.
- Candidates who fulfill the conditions of eligibility specified in the Admission Notice and have registered are called for test/interview. Tests in English, Urdu, Mathematics, and General Intelligence/Aptitude are conducted from the prescribed syllabus and guidelines furnished along with the Registration Form. Admission is granted strictly on the basis of merit.
- Tests will be conducted within the institution if the number of applicants exceeds the existing intake capacity for Class Prep and One, according to the timeline provided at the end. All admissions shall be strictly based on merit, and the admission process shall be monitored accordingly. Any violations shall be dealt with strictly.

ii) Admission in Class II to IX

- Candidates are eligible for registration for admission, subject to the availability of seats in respective classes.
- Federal Government employees seeking admission for their children on a transfer basis must provide relevant documents of transfer to substantiate their claims.

**Admission policy is changed time to time by FDE/MoFE&PT

GENERAL POLICY GUIDELINES

- Admission Test - Registered candidates are required to appear in an Admission Test (based on previous class knowledge followed by FDE, Islamabad) for the subjects mentioned below for each class:

Class	Subject
II to III	English, Urdu, Mathematics
IV to VII	English, Urdu, Mathematics, General Science
IX to X	English, Urdu, Mathematics, Physics, Chemistry, Biology/Computer Sc.

iii) Promotion to Senior Section in Class VI

- Students who are promoted to Class VI from the junior section of this institution will be automatically enrolled in the senior section without any exceptions.

iv) Admission in Class VI (For Student from other Institutions)

- Students desiring admission from other institutions are free to apply for vacant seats. Their admission shall be subject to qualifying merit determined based on admission tests conducted by the institution.
- This policy aims to ensure fair and transparent admission procedures while accommodating the needs of students and parents within the framework of the institution's regulations and standards.

**Admission policy is changed time to time by FDE/MoFE&PT

GENERAL POLICY GUIDELINES

v) Admission in Class XI

a) Admission Notice:

- Admission notice will be advertised in the leading newspapers of Islamabad and Rawalpindi by the Federal Directorate of Education, G-9/4, Islamabad after the declaration of SSC results by the FBISE, Islamabad.

b) Registration:

- Registration Forms will be issued according to the schedule published in the newspapers.
- Submission of Admission Forms requires adherence to the following conditions:
- Registration for each group, i.e., Pre-Medical, Pre-Engineering, ICS, is done separately.
- Separate registrations will be required for different subject combinations.
- Candidates applying for registration in Pre-Medical and General Group must have passed SSC/GCE's O-Level Examination in Science Subjects.

c) Foreign Students:

- Foreign students must apply for admission through the Ministry of Foreign Affairs/Ministry of Education & Professional Training.
- Applications are entertained only if:
 - > Seats are available.
 - > All the requirements for admission are fulfilled.
 - > Equivalence Certificate from IBCC indicating the percentage of marks obtained in their last examination is provided

d) Test/Interview:

- As a policy, no test/interview is conducted for granting admission in Class XI. However, college authorities may conduct interviews with particular candidates to seek more information if required.

CHANGE OF SHIFT POLICY (FROM EVENING TO MORNING)

Transfer from evening to morning is facilitated according to the prescribed policy of the Federal Directorate of Education (FDE). This means that if a student enrolled in the evening session wishes to switch to the morning session, the process will be carried out in accordance with the guidelines set by the FDE. The exact procedures and requirements for such transfers, including eligibility criteria and necessary documentation, are determined by the FDE's policy to ensure a smooth and fair transition for students seeking to change their session timings.

MIGRATION CASES (FOR ALL CLASSES)

Cases of migration, especially for the sons of Federal Government employees on transfer, will be accommodated during the academic session, subject to the following conditions:

- Availability of seats in the particular discipline and merit of the college
- Provision of the following documents:
 - Copy of father's transfer/posting letter
 - Character and college leaving certificates from the Head of the institution last attended
 - Attendance and academic record from the institution last attended
 - Migration Certificate from the Registrar/Secretary of the previous Board/University
 - Registration/Enrollment of the Board/University from which the student migrates
 - Certificate/Receipts showing the payment of School/College fees and the period for which payment is made
- The student must adhere to the subject combination offered by the College during the academic year in which he migrates.

COLLEGE LEAVING

A student willing to leave the college should submit his application duly signed by his parents seven days before the date of his intended departure. College Leaving Certificate will be granted after the student has cleared his dues and obtained clearance from all the relevant sections.

BRIEFING SESSION FOR PARENTS AND STUDENTS

In today's world, education isn't just about what happens in school—it involves parents too. When students enter college, they're of an age where they can be influenced easily. Sometimes, they may act rebelliously, which can reflect badly on the college.

To tackle this, we believe parents need to be more involved. That's why we've started holding special meetings with parents after admitting students. In these meetings, we talk about the students' education and how parents can help. It is important for parents to attend these meetings.

CLUBS AND SOCIETIES

It is evident that providing a conducive environment can inspire students to fully explore their potential. In an educational institution, offering a suitable platform is crucial for nurturing and refining student talent. IMCB, I-8/3, Islamabad, mindful of this fact, stands as a leading institution in Islamabad, consistently excelling in such endeavors. The college has established various clubs and societies to foster students a positive engagement and development.

Below are some of the clubs and societies formed in this institution:

Debate Society	Environmental Protection Society
Biology Club	Photography Club
Gardening Club	Scouting/Rovers Club
Hiking Club	Quiz Club
Islamic Forum	Shaheen Scouts

These clubs and societies offer students a chance to explore their interests and develop important skills beyond the classroom.

GO GREEN SOCIETY

Keeping in view the changing climate in the country, a collective effort to foster environment stewardship and sustainability within a community is need of the day. A go green society play a vital role in shaping more sustainable future. To encourage proactive engagement of students a soceity is operational.

CLEANLINESS COMMITTEE

The Cleanliness Committee plays a crucial role in maintaining hygiene standards and promoting a clean environment throughout the campus. In line with the directives of Secretary, Education, cleanliness committee is working in association with students to create a pleasant and healthy environment conducive to learning and working within the college.

CURRICULUM

D) Class I to VIII

The syllabus and courses prescribed by the Bureau of Curriculum under the Ministry of Education & Professional Training.

II) Class IX to XII

Courses are offered in accordance with the syllabus prescribed by the Federal Board of Intermediate and Secondary Education, Islamabad

Seats Allocation in Islamabad Model Colleges

Category	Percentage
Open merit	92%
FATA/FANA	03%
Disable quota	02%
Sports	03%
Real son of Teachers/Employees of the institution (over and above the mentioned quota)	01%

**As per policy by FDE/MoFE&PT

Minimum Marks for each discipline of Class XI

Course	Bottom Line Percentage
Pre-Engineering	65%
Pre-Medical	65%
ICS	60%

Note:

The bottom line of marks may be reviewed if sufficient applications have not been received in a particular group or shift, subject to prior approval of the Director General, Federal Directorate of Education, Islamabad. Shifts will be decided on the basis of merit.

III) General Instructions for Admission Process

- Candidates domiciled in the former FATA/FANA must have completed SSC/HSSC from an institution within the territorial jurisdiction of the former FATA/FANA to contest a seat reserved against the allocated quota. Vacant seats may be granted to the former FATA/FANA domicile applicants after completion of the admission process, if available.
- Applicants seeking admission under the Sports quota must have participated in sports activities at the Board Level. They should submit an authenticated certificate from the relevant Board along with the application form to certify their claim.

- The points system for Sports quota is as follows:

Criteria	Points
1st Prize/Championship	10
2nd Prize/Runner up	07
3rd Prize/Runner up	05
Participation	03

- Unutilized seats against any quota due to non-availability of eligible candidates will be transferred to the Open Merit Quota. Proper documentation of seat transfer will be made for verification by the Director concerned and finally by the Director General.
- No casual admissions will be entertained in either the morning or evening shift.
- Admission will occur once in an academic year on dates fixed by the college/FDE post declaration of results by the Examination Board. Candidates seeking admission after a gap of one or more years must submit an affidavit of good conduct verified by the Head of the last attended institution. The reason for the gap should be stated clearly in the affidavit. Merit of such candidates will be determined by deducting five marks for each year of the gap from their total marks.
- Students with senior Cambridge, GCE O-Level/A-Level examination/Diploma from Polytechnic are eligible for admission. Their merit will be determined by the percentage of marks obtained in their respective examinations, with equivalence determined by the Chairman of Inter Board Committee, Islamabad.
- Foreign students must route their admission applications through the Ministry of Education & Professional Training.

- Hafiz-e-Quran applicants will receive an additional 20 marks in their merit for admission at all levels upon presenting a certificate of successful completion of the course from a registered/recognized institution.
- Every successful applicant must submit an affidavit on legal stamp paper affirming their commitment to refrain from participating in politics or any subversive activity while enrolled in the college. Their parent/guardian must endorse this undertaking, acknowledging that their ward will be liable for removal from the College rolls if they violate these rules.
- Students must carefully consider their choice of subjects as changes will not ordinarily be allowed once the first option has been exercised. In case of extreme hardship, subject changes may be permitted within two weeks after classes commence, subject to availability of seats.
- The last date for admission set by the Federal Directorate of Education must be strictly adhered to. Any request for admission after the date requires formal permission from the Federal Directorate of Education.
- Attendance criteria prescribed by the Federal Board and Quaid-e-Azam University will be strictly adhered to. The Principal will ensure transparent, regular, and unambiguous record-keeping of daily attendance on accountable roll call registers.
- Applicants applying under the disabled quota must submit a Disability Certificate issued by an authorized Government Hospital.

Medium of Instruction

Level	Medium
All classes	English

Scheme of Studies (Intermediate)

Compulsory Subjects	No. of Papers	Marks
English Compulsory	01	100
Urdu Compulsory	01	100
Islamic Education/Ethics (for Non-Muslim)	01	50

Elective Subjects (In addition to compulsory subjects given above)

Pre-Engineering Group	No. of Papers	Marks
Mathematics	01	100
Physics	01	100
Chemistry	01	100
Pre-Medical Group	No. of Papers	Marks
Biology	01	100
Physics	01	100
Chemistry	01	100

ICS Group	No. of Papers	Marks
Mathematics	01	100
Physics	01	100
Computer Science	01	100

Note:

Each combination will be offered only if a minimum of ten students opt for it.

FEE STRUCTURE AND OTHER CHARGES (CLASS XI)

S #	Detail of Head	Revised Fee
1	Registration Fee/Prospectus (Class XI)	Rs.200/-
2	Admission Fee/Fund	Rs.800/-
3	Tuition Fee	Rs.225/- per month
4	Student Fund	Rs.200/- per month
5	Laboratory Fund (Computer Science Subject)	Rs.100/- per month
6	Laboratory Fund per Lab	Rs.20/- per month
7	Late Fee fine after 20th of the month	Rs.200/-
8	Absent fine	Rs.50/- per day
9	P.T.A Fund per Annum	Rs.50/-
10	Exams. Fee per Annum	Rs.200/-
11	Library Security (Refundable)	Rs.250/-
12	Magazine Fund per Annum	Rs.100/-
13	College Leaving Certificate	Rs.25/-
14	Duplicate College Leaving Certificate	Rs.50/-
15	Duplicate College Result Card	Rs.50/-
16	Result Card/Report Book	Rs.30/-
17	All Cards (ID/Bus/Fee etc.)	Rs.50/- each
18	Special Fine/College Student	Rs.1000/-
19	Sports Fund	Rs.50/-
20	Stationery Charges	Rs.200/-
21	Late coming fine	Rs.50/- per day
22	Improper uniform	Rs. 100/- per day
23	Class/College bunking	Rs. 50/- per day
24	Absent from College exam/function	Rs. 50/- per day/event
25	Violation of discipline	Rs. 100/- each time
26	Bus fee (college classes only)	Rs. 500/- per month

**subject to change any time by FDE, Islamabad

FINES (CLASS XI)

Fines are levied as follows:

- Absence without information/application: Rs. 50 per day
- Late fee fine (after 20th of each month): Rs. 200/-
- Renewal of Admission within 45 days: Rs. 200/-
- Renewal of Admission after 45 days: Rs. 300/-
- Violation of College rules and regulations: Rs. 100/- (each time)
- Late coming fine: Rs. 50/- per day
- Untidy/improper uniform: Rs. 100/- per day
- Fine for bunking the class: Rs. 50/- per period
- Damaging college property: as per actual cost
- Any College student found guilty of making the college untidy will be fined: Rs. 50/- on the spot
- Special Fine/College Student: Rs. 1000/-

Note:

Names of students unable to pay fees on time will be struck off from the college roll after the 20th of the month. All payments are to be made through bank. Fee structure is liable to revision as per instructions of the FDE. Any fee paid is non-refundable except for Library Security, which is refundable after leaving the college within 3 months of declaration of board/university results.

SUMMER VACATIONS

Intervening breaks in the length of the academic session are according to a broad time-frame as per the calendar of activities devised by Federal Directorate of Education, Islamabad given hereunder:

Vacation	Duration
Summer Vacation	June-August
Winter Vacation	December-January

Note:

Exact dates of breaks are determined by the Federal Directorate of Education / Ministry of Education & Professional Training.

EXAMINATION

The college conducts internal examinations regularly to evaluate students' progress and readiness for board examinations. These internal assessments include Monthly Tests, Send-up Exams, and Pre-board Exams.

Students with attendance below 75% may not be permitted to participate in the send-up examination. Additionally, eligibility for FDE / Federal Board exams is contingent upon meeting certain conditions.

OPEN DAY/PARENT-TEACHER MEETING

To ensure a comprehensive evaluation of students' academic progress and to implement necessary interventions when needed, Open Days are organized at the conclusion of the 1st and 2nd Terminal Examinations. These events provide an opportunity for constructive dialogue between parents and teachers. While parents receive prior notification regarding the date and timings of the Open Day to encourage maximum attendance, it is encouraged that parents also proactively inquire about the schedule after each terminal examination to ensure their participation.

MEDICAL INFORMATION

- Parents are requested to inform the college about any significant medical conditions affecting their child.
- Students with airborne infections should refrain from attending college.

COLLEGE LEAVE RULES

- All leave applications addressed to the Principal must be endorsed by parents/guardians and submitted in advance.
- Leave for reasons other than illness must be requested before absence.
- Specify and state any urgent piece of work clearly.
- Generally, not more than three days of leave should be requested for personal affairs requiring immediate attention.
- Medical certificates (MC) are required in the following cases:
 - a) Illness lasting three days or more
 - b) Illness immediately before and after vacations
 - c) Illness on days of class tests, terminal, and annual examinations.
- Long leave (five days or more) for events like marriage parties is not permitted.
- Leave applications for ISSB, Kohat, or CMB Karachi must include a photocopy of the call-up notice, countersigned by parents. If ISSB schedules clash with college tests/exams, students must reschedule.
- In case of sudden illness before or during a test/examination, students must submit their application along with a medical certificate immediately. Late applications will not be entertained.
- A student's name will be struck off the rolls if absent without leave for five consecutive working days. Habitual absentees may be refused re-admission.
- Parents are required to stay in touch with the concerned Vice Principal regarding their son's attendance record.

COLLEGE UNIFORM

Proper uniform for students in any educational institution of repute is essential to inculcate self-discipline in students. The college prescribes a simple functional uniform with the following specifications:

Senior Section (VI-XII)

Item	Description
Trousers	Dark Grey, Plain, Long trousers with plain pockets with flaps
Shirts	White with full sleeves, one pocket on the left side with house stripes on collar (Morning Shift). Blue and house stripes of specific color on the collar (Evening shift)
Shoes	Black with laces
Socks	Black
Neck-Tie	College color
Pull Over	Navy Blue (V-Neck) (sleeveless /full sleeves)
Blazer	Navy Blue with College Crest

Junior Section (I-V)

Item	Description
Shirts	Full Sleeves (in winter), Half Sleeves (in summer) April 16 to October 16. Blue Shirt for second shift. Rest is the same as for the Senior Section.
Trousers	Steel grey in summer

HOUSES IN THE COLLEGE

- Sections in each class are named after the House up to Class X. Regular Inter-House competitions in a variety of co-curricular activities, sports, and athletics are arranged to motivate students to compete, instill qualities of leadership, discipline, coordination, and teach the philosophy of obedience and command. The Best House is declared based on accumulated points earned by each House.
- Once a student is allocated to a House at the time of admission, they remain affiliated with that House throughout their stay in the college. Each House is supervised by a House Master, administratively supported by an Assistant House Master.
- The entire student body from Class I to Class XII is divided into four houses as follows:

Name of House	Color	Abbreviation
Sir Syed House	Blue	SSH
Iqbal House	Red	IQH
Quaid-Azam House	Green	QAH
Liaquat House	Yellow	LH

SPORTS

A healthy mind resides in a healthy body. The college provides numerous opportunities for sports and games, with regular practice sessions for major sports like cricket, football, hockey, basketball, and athletics. Our college has achieved numerous distinctions and championships in competitions at both Board and University levels. Students are strongly encouraged to actively participate in Inter-House and Inter-College Sports Competitions.

HAIR CUT

Only neatly trimmed haircuts are allowed. Hair that extends beyond the ears or touches the shirt collar at the back is considered a violation and is taken seriously. Parents are requested to ensure compliance with this rule.

IMPORTANT NOTE

- Jackets and joggers are not permitted.
- Wearing chains on the wrist, neck, or engaging in similar practices is prohibited.
- The uniform should be tailored to maintain a modest appearance.
- Well-pressed uniforms and polished shoes are essential for a smart appearance.
- Students must wear the uniform during all college functions and examinations.
- Failure to adhere to uniform regulations may result in appropriate disciplinary action.

IDENTITY CARD

Each student of the college receives a non-transferable identity card containing all relevant information and a photograph, duly signed by the Principal. Students are required to collect their identity cards within 15 days of admission and must carry them at all times. Failure to do so and inability to produce the card upon request is considered an offense. Duplicate cards are issued upon payment.

OFFICIAL WEBSITE / FACEBOOK PAGE

The college's website, <https://www.imcbi83.edu.pk>, provides an overview of the institution and serves as a vital communication channel between students, parents, and the college administration. It is recommended that students, parents, and teachers visit the college website regularly for updated information about college activities.

DISCIPLINE COMMITTEE & PREFECTORIAL BOARD

In this college, discipline is as important as academics. Given the current socio-economic context, instilling discipline in our students is crucial. To ensure this, we have a dedicated Discipline Committee consisting of experienced staff members and student prefects. These prefects, chosen based on their performance, including the Head Boy, monitor student behavior both inside and outside the classrooms. Any reports of misconduct are thoroughly investigated and addressed accordingly.

Please note that mobile phones, MP3 players, tablets, cameras, smart watches, and similar devices are strictly prohibited on campus.

COLLEGE LIBRARY

The college boasts a well-stocked library with approximately 5,000 books covering various subjects. Additionally, students have access to leading national and international newspapers, periodicals, and magazines to stay updated on current affairs. To utilize the library facilities, students must present their identification card. To access the digital contents, library has been upgraded with digital resources.

FEE DONOR PARENT'S ASSOCIATION

A Fee Donor Parents' Association (FDPA) is active within the institution. In this association, parents volunteer to cover the educational expenses of two to five students each. The college administration is dedicated to promoting membership in this association with great enthusiasm.

INFIRMARY

The college infirmary is fully equipped with basic medical supplies for providing first aid. It offers medical care for minor injuries or illnesses. In the event of a serious medical issue, parents are promptly notified, and the student is transferred to the hospital for necessary treatment.

COLLEGE CANTEEN

The college features a canteen with a main hall for students and an annex for academic staff. It is operated by a contractor who offers snacks, cold drinks, tea, and other refreshments at rates approved by the college.

OLD BOYS ASSOCIATION – IMCB ALUMNI

The Old Boys Association, guided by experienced faculty members, is dedicated to promoting education. Its goals extend beyond organizing reunions; they also include social and humanitarian initiatives.

GENERAL RULES

- Do not disrupt classes or interfere with the college's normal functioning.
- Report fights or disputes to the Principal/Vice Principal immediately.
- No demonstrations or strikes are allowed on campus.
- Do not use your student status for political purposes.
- Gambling, narcotics, and weapons are strictly prohibited.
- Any damage to college property will result in punishment including fine and restitution.
- Do not solicit funds from students without permission.
- Obtain written approval for playing material and matches.
- Smoking is prohibited on campus.
- Avoid running high bills at the canteen.
- Park bicycles and motorcycles in the designated area.
- Do not visit the canteen during teaching hours.
- No driving vehicles on college premises.
- Punctuality is essential; gates close on time.
- Violating college regulations may lead to disciplinary action.
- It is the responsibility of parents to get themselves registered in the class WhatsApp groups through class incharges with a single number.
- Cell phones and smart watches are strictly not allowed on college premises.

AVAILING BUS FACILITY

- Bus cards are issued on first come first serve basis on availability of seats.
- Bus card are only issued to students from Class 3 to Class 10.
- Bus facility for Classes Prep, 1 & 2 is not allowed duet to safety measures. These students can avail bus facility, only in case, their elder brothers are already availing bus facility. That too, depending upon availability of seats.
- In case of availability of seat, priority will be given to students from waiting list in school section.
- Bus pass of students found involved in disciplinary matters or violating college rules will be cancelled immediately.
- Students availing bus facility will have to maintain 80% attendance, in case of failure bus facility will be withdrawn.
- College bus may not be plied in any unavoidable circumstances.

STRUCK OFF RULES

- If a student remains absent continuously for a week (five working days) without informing the college administration, his name will be struck off from the college roll.
- Similarly, if a student remains absent intermittently for ten days in a month, his name will be struck off.
- Student involved in breaching college discipline rules, and recommended by the college discipline committee, will be struck off.
- Those struck off may apply for re-admission and such cases will be dealt with as per policy.
- The re-admission option can be exercised only once.

CODE OF CONDUCT FOR STUDENTS

The code of conduct is based on a letter issued by the FDE, which states as follows:

- Follow all rules and regulations of the college, whether written or verbal, currently in place or introduced later while enrolled.
- Acknowledge that the Principal's decisions regarding promotion, detention, and disciplinary matters are final and binding.
- Accept that if behavior or academic progress does not meet college standards, objections to actions taken by the Principal will not be entertained.
- Understand that serious breaches of discipline may result in rustication, expulsion, or other punishments, and decisions made by the Principal in such cases are non-negotiable.
- Adhere to the students' code of conduct issued by the Federal Directorate of Education (FDE), G-9/4, Islamabad, ensuring strict compliance with its guidelines. Any future codes of conduct from the FDE will also be enforced with equal seriousness.

COLLEGE VISITING HOURS

For visitors and parents:

12:00 noon to 2:00pm (both shifts)

Monday to Thursday

CONTACTS



+92 51 2751176



www.imcbi83.edu.pk



imcbi83ibd@gmail.com



<https://www.facebook.com/Islamabad.model.college.for.boys.i.8.3/>



Principal Office: 051-9101755

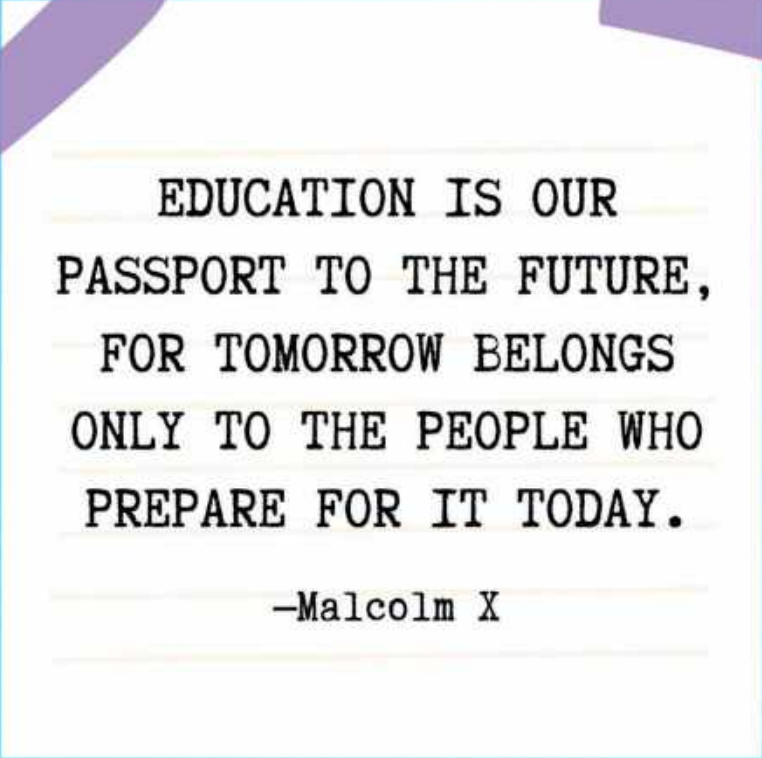
Vice Principal: 051-2751178

Student Affairs: 051-9101751

Headmistress: 051-2751175

Accounts Office: 051-2751177





EDUCATION IS OUR
PASSPORT TO THE FUTURE,
FOR TOMORROW BELONGS
ONLY TO THE PEOPLE WHO
PREPARE FOR IT TODAY.

-Malcolm X



ISLAMABAD MODEL COLLEGE FOR BOYS, I-8/3, ISLAMABAD

Mir Chakar Road, I-8/3, Islamabad | www.imcbi83.edu.pk | Ph: 051 910 1755